



NO PETS

440 Old Orchard Drive
Essexville, MI 48732
989 | 892 | 5702

RENTAL APPLICATION

FOR OFFICE USE ONLY

Date _____
Requested Move In Date _____
Apt. No. _____ Rent \$ _____

The undersigned hereby makes application to rent an apartment or townhome at Old Orchard By The Bay.

PLEASE TELL US ABOUT YOURSELF

Full Name _____ Phone () _____
Date of Birth _____ Social Security No. _____ Driver's Lic. No. & State _____
Co-Applicant _____ Relationship _____ Phone () _____
Date of Birth _____ Social Security No. _____ Driver's Lic. No. & State _____
Other Occupants and Children/Birthdates _____ Total Number of Occupants _____
Do you have a pet? _____ Kind of Pet, Breed, Weight and Age _____

PLEASE GIVE YOUR RESIDENCE HISTORY FOR THE PAST 5 YEARS (beginning with most current)

Current Address _____
Month & Year Moved In _____
Owner or Agent _____ Phone () _____ Monthly Payment \$ _____
Why are you moving? Job Transfer Better Location Price Maintenance Noise Parking Management
 Other _____
Previous Address (If within 5 years) _____
Month & Year Moved In _____ Moved Out _____ Reason for Leaving _____
Owner or Agent _____ Phone () _____
Previous Address (If within 5 years) _____
Month & Year Moved In _____ Moved Out _____ Reason for Leaving _____
Owner or Agent _____ Phone () _____

PLEASE GIVE YOUR EMPLOYMENT INFORMATION

Your Status Employed Full-Time Employed Part-Time Student Retired Not Employed
Current Employer (Or most recent) _____
Address _____ Phone () _____
Date(s) Employed / From _____ To _____ Position _____
Supervisor _____ Your Gross Monthly Salary \$ _____ Household Gross Monthly Income \$ _____
Co-Applicant Employment Information
Your Status Employed Full-Time Employed Part-Time Student Retired Not Employed
Current Employer (Or most recent) _____
Address _____ Phone () _____
Date(s) Employed / From _____ To _____ Position _____
Supervisor _____ Your Gross Monthly Salary \$ _____ Household Gross Monthly Income \$ _____
If there are other sources of income you would like us to consider, please list income, source and person (banker, employer, etc.) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouse's annual income unless you want us to consider it in this application.
Amount \$ _____ Per _____ Source _____ Phone () _____

PLEASE LIST YOUR BANK AND CREDIT REFERENCES

Your Bank(s) _____

Your Credit References (Visa, MC, etc.) _____

(continued)

Total Number of Vehicles (Including Company Vehicles) _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Make/Model _____ Year _____ Color _____ Tag No./State _____

Have You or Co-Applicant Ever

Been sued for non-payment of rent? Yes No

Been convicted of a felony? Yes No

Been evicted or asked to move out? Yes No

Broken a rental agreement or lease? Yes No

Been sued for damage to rental property? Yes No

Declared bankruptcy? Yes No

Please give any additional information that might help management evaluate your application: _____

How did you hear about our property? _____

If management has any questions about your application, please provide the following contact information:

Day Phone () _____ Night Phone () _____

Cell Phone () _____ email _____

IN CASE OF PERSONAL EMERGENCY, NOTIFY _____	Relationship _____
Full Address _____	
Home Phone () _____	Work Phone () _____

I hereby apply to lease the above described premises for the term and upon the conditions above set forth and agree that the rental is to be payable the first day of each month in advance. As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, \$100 of the deposit will be retained to offset the agent's cost, time, and effort in processing my application.

I hereby deposit \$100 as earnest money to be refunded to me if this application is not accepted within seven business banking days. Upon acceptance of this application, this deposit shall be retained as part of the security deposit. When so approved and accepted I agree to execute a lease for _____ months and to pay the balance of the security deposit within 10 business banking days after being notified of acceptance, or the deposit will be forfeited as liquidated damages in payment for the agent's time and effort in processing my inquiry and application, including making necessary investigation of my credit, character, and reputation. If this application is not approved and accepted by the owner or agent, the deposit will be refunded, the applicant thereby waiving any claim for damages by reason of nonacceptance.

I authorize you to contact current and previous landlord(s), employer(s), credit and personal references that I have given in the application. I also authorize management to obtain my consumer credit report.

The above information, to the best of my knowledge, is true and correct.

Signature of Applicant _____ Date Signed _____

Signature of Co-Applicant _____ Date Signed _____

APPLICANT: PLEASE DO NOT WRITE BELOW

Payment of \$ _____ Received by (Name) _____ Date _____

REFERENCE VERIFICATION NAME	REFERENCE COMMENTS

Comments: _____

This Application Approved Not Approved

By _____ Title _____ Date _____

If not approved, specify reason(s) _____

Applicant Notified By (Name) _____ Date Notified _____

Notified by Letter (Attach Copy) Form Telephone Fax In Person